

**NOTICE TO BIDDERS
FOR THE PROVISION OF AVIATION FUELS
AT THE ESSEX COUNTY AIRPORT**

Notice is hereby given that sealed bids for the Provision of Aviation Fuels at the Essex County Airport must be received at the Essex County Improvement Authority (ECIA), 27 Wright Way, Building/Hangar M, Fairfield, New Jersey 07004 on or before **11:00am on Wednesday, May 6, 2026**. All bids received will be publicly opened and read aloud at 11:00am on Wednesday, May 6, 2026 at the ECIA Office.

Sealed bids must be received by hand delivery, mail or delivery service in accordance with the instructions provided herein no later than the date and time indicated above. The Authority is not responsible for Bid packages received after the date and time designated, irrespective of the date and time the package was mailed, posted or left with a delivery service. The Bidder assumes any and all risk of late delivery of their Bid package. Bid packages not received on time will be returned unopened to the Bidder. Bids must be enclosed in a sealed envelope, bearing the name and address of the Bidder and labeled **“Bid for the PROVISION OF AVIATION FUELS AT THE ESSEX COUNTY AIRPORT”**.

The Bid Documents will be available starting **Thursday, April 16, 2026**. Bidders may obtain the Bid Documents online as a download at the following website: www.eciaprocore.org. Hardcopies of Bid Documents will not be provided. Bids must be made on the proposal forms included within the specifications. ECIA reserves the right to waive any non-material irregularities or defects in the bids.

Any questions regarding this project shall be directed in writing to Betsy Williamson, ECIA Purchasing Agent via e-mail to bwilliamson@ecia.essexcountynj.org. No bidder shall rely upon any oral communication from anyone. The deadline for submitting questions prior to receipt of bids is **Thursday, April 23, 2026 by 12:00p.m.**

PAY TO PLAY REQUIREMENTS. The Vendor/Contractor must file an annual political contribution disclosure statement with the New Jersey Election Law Enforcement Commission (“ELEC”) pursuant to N.J.S.A. 19:44A-20.13 (P.L. 2005, c. 271s.3) if the Vendor/Contractor receives contracts from public entities totaling in excess of \$50,000 in a calendar year. It is the Vendor/Contractor’s responsibility to determine if the filing of an ELEC disclosure statement is necessary. Additional information on this requirement is available from ELEC at 888-313-3532 or at www.elec.state.nj.us.

The ECIA reserves the right to waive any informalities in the bid submission and to reject any and all submissions for any and all reason(s). Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

ESSEX COUNTY IMPROVEMENT AUTHORITY
By: Betsy Williamson, ECIA Purchasing Agent