



Essex County Improvement Authority

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Commissioner Brown
Commissioner Nardone
Commissioner Yustein
Chairman Klinghoffer

REGULAR BOARD MEETING

DECEMBER 19, 2023

AGENDA

1. SUNSHINE NOTICE
2. ROLL CALL
3. PUBLIC COMMENTS
4. ACCEPTANCE OF MINUTES

Motion M 2nd
#23-29 Brown Yustein

1. Regular Board Meeting and Executive Session 11-28-23

5. RESOLUTIONS

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ADMINISTRATIVE

M 2nd
Nardone Yustein

#23-223

1. Resolution ratifying payment to Lynann Dragone, Certified Court Reporter for stenographic transcript of ECIA Regular Board Meeting on 11-28-23

#23-224

2. Resolution ratifying payment of recurring bills (Bill List)

#23-225

3. Resolution adopting Holiday Schedule for the year 2024

#23-226

4. Resolution adopting the Cash Management Plan, pursuant to N.J.S.A. 40A:5-16, for the Year 2024

#23-227

5. Resolution designating Public Agency Compliance Officer (P.A.C.O) for the Authority for the year 2024, pursuant to N.J.S.C. 17:27-3.2

#23-228

6. Resolution authorizing Agreement with Lynann Dragone for stenographic transcribing of ECIA 2024 Board Meetings in the amount not to exceed of \$10,000.00

#23-229

7. Resolution authorizing purchase of ECIA Insurance Policies: General Liability, Property, Automobile, Umbrella, Public Officials and Flood for the period 1-1-24 to 12-31-24

#23-230

8. Resolution authorizing payment to Chiesa, Shahinian, Giantomasi in the amount of \$710.50 for legal services rendered in connection with environmental matters for October and November 2023

#23-231

9. Resolution authorizing an Agreement with Chiesa, Shahinian, Giantomasi for legal services in connection with environmental matters in the amount not to exceed \$100,000.00 from January 1, 2024 to December 31, 2024

#23-232

10. Resolution authorizing payment in the amount of \$10,967.00 to Buchanan, Ingersoll & Rooney, PC for legal services rendered in connection with occidental litigation and environmental matters in the month of November 2023

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PARKING FACILITIES

M 2nd
Brown Yustein

#23-233

11. Resolution authorizing payment to Arocho Services, LLC in the amount of \$1,900.00 for landscaping, elevator, and stairwells cleaning services in November

#23-234

12. Resolution authorizing payment to Noor Star Properties, LLC in the amount of \$1,950.00 for cleaning services in November 2023

#23-235

13. Resolution authorizing a Memorandum of Agreement with Positive Electric for all electric related issues in the amount not to exceed \$44,000.00 for the year 2024

#23-236

14. Resolution authorizing a Memorandum of Agreement with Arocho Services for general maintenance services for the year 2024 in the amount not to exceed \$44,000.00

#23-237

15. Resolution authorizing a Memorandum of Agreement with Noor Star Properties, LLC for general maintenance services for the year 2024 in the amount not to exceed \$44,000.00

#23-238

16. Resolution authorizing a Memorandum of Agreement with Hudson Community Enterprises for litter patrol services in the amount not exceed \$74,485.00 for the year 2024

#23-239

17. Resolution authorizing a Memorandum of Agreement with Schindler Elevator Corporation for full maintenance service for two Schindler hydraulic passenger elevators in the amount not to exceed \$15,000.00 for the year 2024

#23-240

18. Resolution authorizing a Memorandum of Agreement with Protective Measures System and Fire Safety for fire alarm monitoring for the year 2024 in the amount of \$1,128.00

#23-241

19. Resolution authorizing a Memorandum of Agreement with Jersey Elevator for elevator maintenance services in the amount not to exceed \$3,584.40 (\$298.70 per month) for the year 2024

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AIRPORT

Item #20 to #37
M 2nd
Yustein Nardone

#23-242

20. Resolution authorizing payment in the amount of \$158.39 to Air Power for electric repairs at the Airport

#23-243

21. Resolution authorizing payment in the amount of \$4,500.00 to Thomas J. O'Beirne & CO for facility maintenance and repairs at the Airport

#23-244

22. Resolution authorizing payment in the amount of \$975.00 to CarloPiking Construction for facility maintenance and services at the Airport

#23-245

23. Resolution accepting a proposal from Paving Materials & Contracting to resurface a compass rose area at the Airport in the amount of \$36,790.00

#23-246

24. Resolution authorizing payment to H2M Associates Inc. in the amount of \$918.75 for engineering services in connection with the Underground Storage Tank compliance as per DEP regulations

#23-247

25. Resolution authorizing payment to H2M Associates Inc. in the amount of \$536.50 for engineering services, site remediation at Hangar 1 Area

REHABILITATION OF APRON B PROJECT

Project Funded: FAA, NJDOT AND ECIA/AIRPORT 2019 BOND

#23-248

26. Resolution authorizing payment to Paving Materials & Contracting in the total amount of \$643,621.09 for services rendered in connection with the Rehabilitation of Apron B Project at the Airport

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AIRPORT cont.

#23-249

27. Resolution authorizing an Agreement with Chiesa, Shahinian, Giantomasi for legal services in connection with Airport matters in the amount not to exceed \$100,000.00 from January 1, 2024 to December 31, 2024

#23-250

28. Resolution authorizing an Agreement with Galleros Robinson for accounting services in connection with the monthly preparation of the Airport Motor Fuel Tax Returns for the fiscal year 2024 in the amount of \$3,360.00 (\$280.00 per month)

#23-251

29. Resolution authorizing a Memorandum of Agreement with Interstate Waste Services for solid waste removal in the amount not to exceed \$6,169.80 at the Airport for the year 2024

#23-252

30. Resolution authorizing an Agreement with Rachles/Michele Oil Co. for vehicle fuel delivery in an amount not to exceed \$50,000.00 for the year 2024

#23-253

31. Resolution authorizing a Memorandum of Agreement with Air Power for all electric and HVAC related issues at all Airport buildings and hangars in the amount not to exceed \$44,000.00 for the year 2024

#23-254

32. Resolution authorizing a Memorandum of Agreement with Arrow Elevator Incorporated for a full maintenance service of the hydraulic elevator at Hangar/Building M in an amount not to exceed \$2,360.00 for the year 2024

#23-255

33. Resolution authorizing a Memorandum of Agreement with Thomas J. O'Beirne & Co. for all plumbing related issues at all Airport buildings and hangars in the amount not to exceed \$44,000.00 for the year 2024

#23-256

34. Resolution authorizing a Memorandum of Agreement with S.J. Carney for all roof related issues at all Airport buildings and hangars in the amount not to exceed \$44,000.00 for the year 2024

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AIRPORT cont.

#23-257

35. Resolution authorizing a Memorandum of Agreement with Gary Kubiak & Son Electric Inc. for electrical maintenance and troubleshooting services of airfield lighting circuits in the amount not to exceed \$44,000.00 for the year 2024

#23-258

36. Resolution authorizing a Memorandum of Agreement with Groome Door & Mechanical Systems for all Hangars and T-Hangars door related issues at the Airport in the amount not to exceed \$44,000.00 for the year 2024

#23-259

37. Resolution authorizing a Memorandum of Agreement with Security 101 for maintenance of security equipment in an amount not to exceed \$18,682.00 for the year 2024

FINANCE

M 2nd
Nardone Yustein

#23-260

38. Resolution authorizing an Agreement with Galleros Robinson, LLP as Financial Consultant/Program Administrator for the PGLP Program from 1-1-24 to 12-31-24 in the amount of \$24,000.00

#23-261

39. Resolution ratifying payment of charges and expenses of the Authority's \$150,000,000.00 Pooled Government Loan Program, Series 1986

Payments for PGLP Services

Galleros-Robinson LLP Program Administrator	\$ 2,000.00
ECIA-Admin Fee	\$10,000.00

6. EXECUTIVE SESSION

7. ADJOURNMENT

Motion M 2nd
#23-30 Brown Yustein

THE NEXT BOARD MEETING WILL BE HELD ON TUESDAY, JANUARY 30, 2024 AT 4 PM