



Essex County Improvement Authority

27 Wright Way, Building M
Fairfield, New Jersey 07004
Phone: 973-575-0952
Fax: 973-808-0528

Commissioner Nardone
Commissioner Ross
Commissioner Spiesbach
Commissioner Yustein
Chairman Klinghoffer

REGULAR BOARD MEETING

DECEMBER 27, 2022

AGENDA

1. SUNSHINE NOTICE

2. ROLL CALL

3. PUBLIC COMMENTS

4. ACCEPTANCE OF MINUTES

Motion M 2nd
#22-28 Spiesbach Ross

1. Regular Board Meeting and Executive Session 11-29-22
2. Special Board Meeting 12-9-22

5. RESOLUTIONS

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ADMINISTRATIVE

#1 through #9
M 2nd
Nardone Spiesbach

#22-293

1. Resolution ratifying payment to Lynann Dragone, Certified Court Reporter for transcription of November 29 and December 9, 2022 Board Meetings

#22-294

2. Resolution ratifying payment of recurring bills (Bill List)

#22-295

3. Resolution adopting Holiday Schedule for the year 2023

#22-296

4. Resolution adopting the Cash Management Plan, pursuant to N.J.S.A. 40A:5-16, for the Year 2023

#22-297

5. Resolution designating Public Agency Compliance Officer (P.A.C.O) for the Authority for the year 2023, pursuant to N.J.S.C. 17:27-3.2

#22-298

6. Resolution authorizing Agreement with Lynann Dragone for transcribing and recording services in 2023 in the amount of \$10,000.00

#22-299

7. Resolution authorizing a Memorandum of Agreement with Kesz1 Technologies in the amount of \$6,500.00 for 2023 Maintenance of Authority's website including hosting, support, disaster recovery, and purchasing portal system

#22-300

8. Resolution authorizing annual renewal of the Agreement with the Morris County Cooperative Pricing Council and a payment of \$1,100.00 for membership fee for 2023

#22-301

9. Resolution authorizing purchase of ECIA Insurance Policies: General Liability, Property, Automobile, Umbrella, Equipment Floater, Boiler and Machinery, Public Officials and Flood for the period 1-1-23 to 12-31-23

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#10 and #11
M 2nd
Ross Yustein

CORRECTIONAL FACILITY/CELANESE/ENVIRONMENTAL EXPOSURE

#22-302

10. Resolution authorizing payment in the amount of \$73,216.47 to Buchanan Ingersoll Rooney, PC for legal services rendered in the month of November 2022

#22-303

11. Resolution authorizing an Agreement with Buchanan, Ingersoll & Rooney, PC for legal services in the amount not to exceed \$500,000.00 from January 1, 2023 to December 31, 2023

PARKING FACILITIES

#12 through #22
M 2nd
Ross Spiesbach

#22-304

12. Resolution ratifying payment to Arocho Services, LLC in the amount of \$1,900.00 for landscaping, elevator, and stairwells cleaning services in November

#22-305

13. Resolution ratifying payment to Precision Technology Solutions in the amount of \$3,465.00 for equipment repairs

#22-306

14. Resolution ratifying payment to Protective Measures Security in the amount of \$454.00 for alarm repairs

#22-307

15. Resolution ratifying payment to Positive Electric in the amount of \$28,637.00 for electric repairs

#22-308

16. Resolution authorizing reimbursement to Essex County Public Works Department in the amount of \$202,717.32 for a new video surveillance system at the parking facility

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PARKING FACILITIES cont.

#12 through #22

M 2nd

Ross Spiesbach

#22-309

17. Resolution authorizing a Memorandum of Agreement with Positive Electric for all electric related issues in the amount not to exceed \$44,000.00 for the year 2023

#22-310

18. Resolution authorizing a Memorandum of Agreement with Arocho Services for general maintenance services for the year 2023 in the amount not to exceed \$44,000.00

#22-311

19. Resolution authorizing a Memorandum of Agreement with Hudson Community Enterprises for litter patrol services in the amount not exceed \$74,485.00 for the year 2023

#22-312

20. Resolution authorizing a Memorandum of Agreement with Schindler Elevator Corporation for full maintenance service for two Schindler hydraulic passenger elevators in the amount not to exceed \$15,000.00 for the year 2023

#22-313

21. Resolution authorizing a Memorandum of Agreement with Protective Measures System and Fire Safety for fire alarm monitoring for the year 2023 in the amount of \$1,128.00

#22-314

22. Resolution authorizing a Memorandum of Agreement with Jersey Elevator for elevator maintenance services in the amount not to exceed \$3,480.00 (\$290.00 per month) for the year 2023

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AIRPORT

#23 through #46

M 2nd

Ross Nardone

#22-315

23. Resolution authorizing an Agreement with Kaplan, Kirsch & Rockwell, LLP in the amount not to exceed \$50,000.00 for Airport related legal services

#22-316

24. Resolution ratifying payment to SJ Carney Maintenance LLC in the amount of \$350.00 for roof repairs at Hangar/Building M

#22-317

25. Resolution authorizing payment to Tree King in the amount of \$21,750.00 for tree removal on Airport property

#22-318

26. Resolution authorizing payment to Connell Foley in the amount of \$1,365.00 for legal services rendered in connection with Airport

#22-319

27. Resolution authorizing a purchase of a snow box with self-adjusting box wings and segment metal trip-edge (BOSS LDR BXP 16540 16') in the amount of \$9,500.00 for snow removal at the Airport

#22-320

28. Resolution ratifying payment to Security101 in the amount of \$8,095.62 for Airport security system repairs and a one new PTZ camera

#22-321

29. Resolution ratifying payment to Denville Line Painting in the amount of \$27,528.00 for taxi lines striping at the Airport

#22-322

30. Resolution ratifying payment to Gary Kubiak & Son Electric in the amount of \$1,800.00 for airfield lighting repairs

#22-323

31. Resolution authorizing payment in the amount of \$8,910.72 to Groome Door & Mechanical Systems for T-Hangars door and structural inspection

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AIRPORT cont.

#23 through #46
 M 2nd
Ross Nardone

#22-324

32. Resolution authorizing payment to C & S Engineers in the amount of \$9,502.00 for services rendered in connection with the CO/CA of the Taxiway P & G Rehab Project

#22-325

33. Resolution authorizing payment to C & S Engineers in the amount of \$25,268.20 for services rendered in connection with Design of NAVAID's Project

#22-326

34. Resolution authorizing payment to C & S Engineers in the amount of \$37,000.00 for services rendered in connection with the R/W 4-22 Obstruction Identification Project

#22-327

35. Resolution authorizing payment to C & S Engineers in the amount of \$20,000.00 for services rendered in connection with Design of Taxi lanes H & 11 and Apron C Project

#22-328

36. Resolution authorizing a Memorandum of Agreement with Kesz1 Technologies in the amount of \$1,500.00 for 2023 maintenance of Airport website including hosting, support, disaster recovery

#22-329

37. Resolution authorizing an Agreement with Galleros Robinson for accounting services in connection with the monthly preparation of the Airport Motor Fuel Tax Returns for the fiscal year 2022 in the amount of \$3,300.00 (\$275.00 per month)

#22-330

38. Resolution authorizing a Memorandum of Agreement with Interstate Waste Services for solid waste removal in the amount not to exceed \$5,821.00 at the Airport for the year 2023

#22-331

39. Resolution authorizing an Agreement with Rachles/Michele Oil Co. for vehicle fuel delivery in an amount not to exceed \$50,000.00 for the year 2023

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AIRPORT cont.

#23 through #46

M 2nd

Ross Nardone

#22-332

40. Resolution authorizing a Memorandum of Agreement with Air Power for all electric and HVAC related issues at all Airport buildings and hangars in the amount not to exceed \$44,000.00 for the year 2023

#22-333

41. Resolution authorizing a Memorandum of Agreement with Arrow Elevator Incorporated for a full maintenance service of the hydraulic elevator at Hangar/Building M in an amount not to exceed \$2,280.00 for the year 2023

#22-334

42. Resolution authorizing a Memorandum of Agreement with Thomas J. O'Beirne & Co. for all plumbing related issues at all Airport buildings and hangars in the amount not to exceed \$44,000.00 for the year 2023

#22-335

43. Resolution authorizing a Memorandum of Agreement with S.J. Carney for all roof related issues at all Airport buildings and hangars in the amount not to exceed \$44,000.00 for the year 2023

#22-336

44. Resolution authorizing a Memorandum of Agreement with Gary Kubiak & Son Electric Inc. for electrical maintenance and troubleshooting services of airfield lighting circuits in the amount not to exceed \$44,000.00 for the year 2023

#22-337

45. Resolution authorizing a Memorandum of Agreement with Groome Door & Mechanical Systems for all Hangars and T-Hangars door related issues at the Airport in the amount not to exceed \$44,000.00 for the year 2023

#22-338

46. Resolution authorizing a Memorandum of Agreement with Security 101 for maintenance of security equipment in an amount not to exceed \$18,281.00 for the year 2023

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FINANCE

#47 through #49
M 2nd
Ross Yustein

#22-339

47. Resolution authorizing an Agreement with Galleros Robinson, LLP as Financial Consultant/Program Administrator for the PGLP Program from 1-1-23 to 12-31-23 in the amount of \$24,000.00

#22-340

48. Resolution authorizing the redemption of a portion of the Authority's 1986 Pooled Governmental Loan Program Bonds

#22-341

49. Resolution ratifying payment of charges and expenses of the Authority's \$150,000,000.00 Pooled Government Loan Program, Series 1986

Payments due for PGLP Services

Galleros-Robinson LLP
Program Administrator
December 2022

\$ 2,000.00

6. EXECUTIVE SESSION

M 2nd
Yustein Spiesbach

#22-344

Resolution authorizing Executive Session to discuss litigation and contract negotiation and to adjourn the meeting

Motion M 2nd
#22-29 Nardone Yustein

7. ADJOURNMENT

THE NEXT BOARD MEETING WILL BE HELD ON TUESDAY, JANUARY 31, 2023 AT 4 PM



Essex County Improvement Authority

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Fairfield, New Jersey 07004
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LATE STARTERS DECEMBER 27, 2022

ADMINISTRATIVE

<u>M</u>	<u>2nd</u>
Ross	Spiesbach

#22-342

1. Resolution authorizing salary range chart for ECIA employees

#22-343

2. Resolution authorizing salaries for ECIA employees for 2023