



Essex County Improvement Authority

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Commissioner Brown
Commissioner Ross
Commissioner Spiesbach
Chairman Klinghoffer

REGULAR BOARD MEETING

DECEMBER 28, 2021

AGENDA

1. SUNSHINE NOTICE
2. ROLL CALL
3. PUBLIC COMMENTS
4. ACCEPTANCE OF MINUTES

Motion M 2nd
#21-17 Ross Spiesbach

1. Regular Board Meeting and Executive Session 11-30-21

5. EXECUTIVE SESSION

- A. Actions resulting from Executive Session

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6. RESOLUTIONS

ADMINISTRATIVE

#1 through #10

M 2nd

Brown Spiesbach

#21-201

1. Resolution ratifying payment to Audio-Digital Transcription Services, LLC for transcription of Board Meeting on 11-30-21

#21-202

2. Resolution ratifying payment of recurring bills (Bill List)

#21-203

3. Resolution adopting Holiday Schedule for the year 2022

#21-204

4. Resolution adopting the Cash Management Plan, pursuant to N.J.S.A. 40A:5-16, for the Year 2022

#21-205

5. Resolution designating Public Agency Compliance Officer (P.A.C.O) for the Authority for the year 2022, pursuant to N.J.S.C. 17:27-3.2

#21-206

6. Resolution authorizing a Memorandum of Agreement with Kesz1 Technologies in the amount of \$5,500.00 for 2022 Maintenance of Authority's website including hosting, support, disaster recovery, and purchasing portal system

#21-207

7. Resolution authorizing annual renewal of the Agreement with the Morris County Cooperative Pricing Council and a payment of \$1,100.00 for membership fee for 2022

#21-208

8. Resolution authorizing annual renewal of the Agreement with the County of Bergen for Co-Operative Pricing Program for 2022

#21-209

9. Resolution authorizing an Agreement with Connell Foley in the amount of \$20,000.00 for general legal services from January 1, 2022 through December 31, 2022

#21-210

10. Resolution authorizing purchase of ECIA Insurance Policies: General Liability, Property, Automobile, Umbrella, Equipment Floater, Boiler and Machinery, Public Officials and Flood for the period 1-1-22 to 12-31-22

#11 through #13
M 2nd
Ross Spiesbach

CORRECTIONAL FACILITY/CELANESE/ENVIRONMENTAL EXPOSURE

#21-211

11. Resolution authorizing payment in the amount of \$59,839.00 to Buchanan Ingersoll Rooney, PC for legal services rendered in the month of November 2021

#21-212

12. Resolution ratifying payment in the amount of \$6,206.00 to Buchanan, Ingersoll & Rooney, PC for services rendered by HydroGeoLogic, Inc.

#21-213

13. Resolution authorizing an Agreement with Buchanan, Ingersoll & Rooney, PC for legal services in the amount not to exceed \$500,000.00 from January 1, 2022 to December 31, 2022

PARKING FACILITIES

#14 through #23
M 2nd
Brown Ross

#21-214

14. Resolution ratifying payment to Arocho Services, LLC in the amount of \$1,700.00 for landscaping, elevator, and stairwells cleaning services in November

#21-215

15. Resolution ratifying payment to Precision Technology in the amount of \$3,057.00 for equipment repairs and supplies

#21-216

16. Resolution ratifying payment to Protective Measures in the amount of \$394.25 for alarm repairs

#21-217

17. Resolution ratifying payment to AECOM in the amount of \$3,289.86 for services rendered in connection with the design and construction observation and inspection for juror parking lot site improvements project

#14 through #23

PARKING FACILITIES cont.

M 2nd .
Brown Ross

#21-218

18. Resolution authorizing a Memorandum of Agreement with Positive Electric for all electric related issues in the amount not to exceed \$44,000.00 for the year 2022

#21-219

19. Resolution authorizing a Memorandum of Agreement with Arocho Services for general maintenance services for the year 2022 in the amount not to exceed \$44,000.00

#21-220

20. Resolution authorizing a Memorandum of Agreement with Hudson Community Enterprises for litter patrol services in the amount not exceed \$44,000.00 for the year 2022

#21-221

21. Resolution authorizing a Memorandum of Agreement with Schindler Elevator Corporation for full maintenance service for two Schindler hydraulic passenger elevators in the amount not to exceed \$15,000.00 for the year 2022

#21-222

22. Resolution authorizing a Memorandum of Agreement with Protective Measures System and Fire Safety for fire alarm monitoring for the year 2022 in the amount of \$1,128.00

#21-223

23. Resolution authorizing a Memorandum of Agreement with Standard Elevator for elevator maintenance services in the amount not to exceed \$3,423.36 (\$285.28 per month) for the year 2022

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AIRPORT

#24 through #42
M 2nd
Brown Ross

#21-224

24. Resolution authorizing payment to Air Power in the amount of \$4,685.06 for electric and HVAC repairs at Airport

#21-225

25. Resolution authorizing payment to SJ Carney Maintenance LLC in the amount of \$295.00 for roof repairs at Hangar/Building M

#21-226

26. Resolution authorizing payment in the amount of \$7,525.00 to Martin Construction for facility maintenance and repairs at Hangar/Building I

#21-227

27. Resolution authorizing payment to H2M Associates Inc., in the amount of \$2,990.50 for 5 drums removal and disposal

#21-228

28. Resolution authorizing payment to Connell Foley in the amount of \$1,185.00 for legal services rendered in connection with Airport

#21-229

29. Resolution authorizing Final payment to C & S Engineers, Inc., in the amount of \$2,649.61 for engineering services in connection with the Drainage Project

#21-230

30. Resolution authorizing a Memorandum of Agreement with Kesz1 Technologies in the amount of \$1,500.00 for 2022 maintenance of Airport website including hosting, support, disaster recovery

#21-231

31. Resolution authorizing an Agreement with Galleros Robinson for accounting services in connection with the monthly preparation of the Airport Motor Fuel Tax Returns for the fiscal year 2022 in the amount of \$3,300.00 (\$275.00 per month)

#21-232

32. Resolution authorizing a Memorandum of Agreement with Interstate Waste Services for solid waste removal in the amount not to exceed \$5,700.00 at the Airport for the year 2022

#21-233

33. Resolution authorizing an Agreement with Rachles/Michele Oil Co. for vehicle fuel delivery in an amount not to exceed \$50,000.00 for the year 2022 (State Contract)

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Item #24 through #42

AIRPORT cont.

M 2nd

Brown Ross

#21-234

34. Resolution authorizing a Memorandum of Agreement with Aurora Environmental, Inc. for maintenance, repairs, and inspections of fuel farms equipment in an amount not to exceed \$44,000.00 for the year 2022

#21-235

35. Resolution authorizing a Memorandum of Agreement with Air Power for all electric and HVAC related issues at all Airport buildings and hangars in the amount not to exceed \$44,000.00 for the year 2022

#21-236

36. Resolution authorizing a Memorandum of Agreement with Arrow Elevator Incorporated for a full maintenance services of the hydraulic elevator at Hangar/Building M in an amount not to exceed \$2,196.00 for the year 2022

#21-237

37. Resolution authorizing a Memorandum of Agreement with Thomas J. O'Beirne & Co. for all plumbing related issues at all Airport buildings and hangars in the amount not to exceed \$44,000.00 for the year 2022

#21-238

38. Resolution authorizing a Memorandum of Agreement with S.J. Carney for all roof related issues at all Airport buildings and hangars in the amount not to exceed \$20,000.00 for the year 2022

#21-239

39. Resolution authorizing a Memorandum of Agreement with Gary Kubiak & Son Electric Inc. for electrical maintenance and troubleshooting services of airfield lighting circuits in the amount not to exceed \$20,000.00 for the year 2022

#21-240

40. Resolution authorizing a Memorandum of Agreement with Groome Door & Mechanical Systems for all Hangars and T-Hangars door related issues at the Airport in the amount not to exceed \$44,000.00 for the year 2022

#21-241

41. Resolution authorizing a Memorandum of Agreement with MC Fire for inspections and testing of the fire protection system in the amount not to exceed \$11,000.00 for the year 2022

#21-242

42. Resolution authorizing a Memorandum of Agreement with Security 101 for maintenance of security equipment in an amount not to exceed \$18,281.00 for the year 2022

FINANCE

#43 through #45

M 2nd

Ross Spiesbach

#21-243

43. Resolution accepting a Proposal from Digital Assurance Certification in the amount not to exceed \$4,000.00 for Dissemination Agent Services in connection with ongoing compliance and support for continuing disclosure filings with EMMA of all ECIA bonds for the year 2022

#21-244

44. Resolution authorizing an Agreement with Galleros Robinson, LLP as Financial Consultant/Program Administrator for the PGLP Program from 1-1-22 to 12-31-22 in the amount of \$24,000.00

#21-245

45. Resolution ratifying payment of charges and expenses of the Authority's \$150,000,000.00 Pooled Government Loan Program, Series 1986

Payments due for PGLP Services

Galleros Robinson LLP Program Administrator December	\$ 2,000.00
Wells Fargo Letter of Credit 10-1-21 to 12-31-21	\$36,588.86

7. ADJOURNMENT

THE NEXT BOARD MEETING WILL BE HELD ON TUESDAY, JANUARY 25, 2022 AT 4 PM
via telephonic conference call-in connection only



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LATE STARTERS DECEMBER 28, 2021

ADMINISTRATIVE

M 2nd
Spiesbach Brown

#21-246

1. Resolution authorizing salary range chart for ECIA employees

#21-247

2. Resolution authorizing salaries for ECIA employees for 2022

Motion to Adjourn
#21-18

M 2nd
Spiesbach Brown