



Essex County Improvement Authority

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Commissioner Dunec
Commissioner Ross
Commissioner Spiesbach
Commissioner Yustein
Chairman Klinghoffer

REGULAR BOARD MEETING

DECEMBER 29, 2020

AGENDA

1. SUNSHINE NOTICE

2. ROLL CALL

3. PUBLIC COMMENTS

4. ACCEPTANCE OF MINUTES

<u>Motion</u>	<u>M</u>	<u>2nd</u>	<u>Absent</u>
#20-28	Spiesbach	Ross	Yustein

1. Regular Board Meeting and Executive Session 11-24-20

5. EXECUTIVE SESSION

<u>M</u>	<u>2nd</u>	<u>.</u>
Spiesbach	Yustein	

#20-272

Resolution authorizing Executive Session to discuss
pending litigation and to adjourn the meeting

<u>Motion</u>	<u>M</u>	<u>2nd</u>	<u>.</u>
#20-29	Spiesbach	Yustein	

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6. RESOLUTIONS

ADMINISTRATIVE

#1 through #11

M 2nd

Spiesbach Dunec

#20-219

1. Resolution ratifying payment to Audio-Digital Transcription Services, LLC for transcription of Board Meeting on 11-24-20

#20-220

2. Resolution ratifying payment of recurring bills (Bill List)

#20-221

3. Resolution adopting the Cash Management Plan, pursuant to N.J.S.A. 40A:5-16, for the Year 2021

#20-222

4. Resolution designating Public Agency Compliance Officer (P.A.C.O) for the Authority for the year 2021, pursuant to N.J.S.C. 17:27-3.2

#20-223

5. Resolution adopting Holiday Schedule for the year 2021

#20-224

6. Resolution authorizing an Agreement with Audio Digital Transcription Service, LLC for transcribing and recording services from 1-1-21 through 12-31-21 in the amount of \$10,000.00

#20-225

7. Resolution authorizing a Memorandum of Agreement with Kesz1 Technologies in the amount of \$5,500.00 for 2021 Maintenance of Authority's website including hosting, support, disaster recovery, and purchasing portal system

#20-226

8. Resolution authorizing annual renewal of the Agreement with the Morris County Cooperative Pricing Council and a payment of \$1,100.00 for membership fee for 2021

#20-227

9. Resolution authorizing annual renewal of the Agreement with the County of Bergen for Co-Operative Pricing Program for 2021

#20-228

10. Resolution authorizing an Agreement with New Jersey Governmental Services in the amount not to exceed \$5,000.00 for accounting and financing consulting services

#20-229

11. Resolution authorizing purchase of ECIA Insurance Policies: General Liability, Property, Automobile, Umbrella, Equipment Floater, Boiler and Machinery, Cyber, Public Officials and Flood for the period 1-1-21 to 12-31-21

#12 through #14
M 2nd
Ross Dunec

CORRECTIONAL FACILITY/CELANESE/ENVIRONMENTAL EXPOSURE

#20-230

12. Resolution ratifying payment in the amount of \$37,434.00 to Buchanan Ingersoll Rooney, PC for legal services rendered in the month of November 2020

#20-231

13. Resolution ratifying payment in the amount of \$4,872.00 to Buchanan, Ingersoll & Rooney, PC for services rendered by HydroGeoLogic, Inc.

#20-232

14. Resolution authorizing an Agreement with Buchanan, Ingersoll & Rooney, PC for legal services in the amount not to exceed \$500,000.00 from January 1, 2021 to December 31, 2021

PARKING FACILITY

#15 through #25

M 2nd
Ross Spiesbach

#20-233

15. Resolution ratifying payment to AECOM in the amount of \$3,200.00 for services rendered in connection with the design and construction observation and inspection for juror parking lot site improvements project

#20-234

16. Resolution ratifying payment to Protective Measures Security and Fire Systems in the amount of \$339.50 for fire system equipment repairs

#20-235

17. Resolution ratifying payment in the amount of \$5,177.20 to Positive Electric for light bulbs replacement

#20-236

18. Resolution ratifying payment to Arocho Services, LLC in the amount of \$3,975.00 for landscaping, elevator, and stairwells cleaning services

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PARKING FACILITY cont.

#15 through #25

M 2nd .

Ross Spiesbach

#20-237

19. Resolution ratifying payment in the amount of \$1,180.00 to PPMG, LLC for removal and disposal of a wood retaining wall

#20-238

20. Resolution authorizing a Memorandum of Agreement with Positive Electric for all electric related issues in the amount not to exceed \$44,000.00 for the year 2021

#20-239

21. Resolution authorizing a Memorandum of Agreement with Hudson Community Enterprises for litter patrol services in the amount not exceed \$35,160.00 for the year 2021

#20-240

22. Resolution authorizing a Memorandum of Agreement with Standard Elevator for elevator maintenance services in the amount not to exceed \$3,291.60 (\$274.30 per month) for the year 2021

#20-241

23. Resolution authorizing a Memorandum of Agreement with Arocho Services for general maintenance services for the year 2021 in the amount not to exceed \$44,000.00

#20-242

24. Resolution authorizing a Memorandum of Agreement with Protective Measures System and Fire Safety for fire alarm monitoring for the year 2021 in the amount of \$588.00

#20-243

25. Resolution authorizing a Memorandum of Agreement with Schindler Elevator Corporation for full maintenance service for two Schindler hydraulic passenger elevators in the amount not to exceed \$10,839.00 for the year 2021

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AIRPORT

#26 through #50

M 2nd .

Dunec Yustein

#20-244

26. Resolution ratifying payment in the amount of \$775.00 to Park Place for snow removal and salt spreading services along access road

#20-245

27. Resolution ratifying payment in the amount of \$3,077.33 to Smith Tractor & Equipment for tractor repairs

#20-246

28. Resolution ratifying payment in the amount of \$325.00 to SJ Carney Maintenance for roof repairs at Hangar/Building M and I

#20-247

29. Resolution ratifying payment in the amount of \$2,262.00 to Fox Fence for gates repairs at the Airport

#20-248

30. Resolution ratifying payment to H2M Associates Inc., in the amount of \$647.86 for engineering services in connection with the Underground Storage Tank compliance as per new DEP regulations

#20-249

31. Resolution ratifying payment to Thomas J. O'Beirne & Co, Inc. in the amount of \$5,795.23 for plumbing services at Airport

#20-250

32. Resolution ratifying payment to Gary Kubiak & Son Electric in the amount of \$1,332.94 for REILs repairs

#20-251

33. Resolution ratifying payment to Groome Door & Mechanical Systems in the amount of \$9,664.84 for T-Hangars door repairs

#20-252

34. Resolution authorizing a Memorandum of Agreement with Security 101 for maintenance of security equipment in an amount not to exceed \$18,281.00 for the year 2021

#20-253

35. Resolution authorizing a Memorandum of Agreement with Aurora Environmental, Inc. for annual inspection and maintenance of Diesel and Unleaded Fueling Equipment in an amount not to exceed \$44,000.00 for the year 2021

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AIRPORT cont.

#26 through #50

M 2nd .

Dunec Yustein

#20-254

36. Resolution authorizing a Memorandum of Agreement with Kesz1 Technologies in the amount of \$1,500.00 for 2021 maintenance of Airport website including hosting, support, disaster recovery

#20-255

37. Resolution authorizing an Agreement with Galleros Robinson for accounting services in connection with the monthly preparation of the Airport Motor Fuel Tax Returns for the fiscal year 2021 in the amount of \$3,300.00 (\$275.00 per month)

#20-256

38. Resolution authorizing an Agreement with Rachles/Michele Oil Co. for vehicle fuel delivery in an amount not to exceed \$50,000.00 for the year 2021(State Contract)

#20-257

39. Resolution authorizing a Memorandum of Agreement with Interstate Waste Services for solid waste removal in the amount not to exceed \$5,700.00 at the Airport for the year 2021

#20-258

40. Resolution authorizing a Memorandum of Agreement with Air Power for all electric and HVAC related issues at all Airport buildings and hangars in the amount not to exceed \$44,000.00 for the year 2021

#20-259

41. Resolution authorizing a Memorandum of Agreement with Arrow Elevator Incorporated for a full maintenance services of the hydraulic elevator at Hangar/Building M in an amount not to exceed \$2,126.00 for the year 2021

#20-260

42. Resolution authorizing a Memorandum of Agreement with Thomas J. O'Beirne & Co. for all plumbing related issues at all Airport buildings and hangars in the amount not to exceed \$44,000.00 for the year 2021

#20-261

43. Resolution authorizing a Memorandum of Agreement with S.J. Carney for all roof related issues at all Airport buildings and hangars in the amount not to exceed \$20,000.00 for the year 2021

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AIRPORT cont.

#26 through #50

M 2nd .

Dunec Yustein

#20-262

44. Resolution authorizing a Memorandum of Agreement with Gary Kubiak & Son Electric Inc. for electrical maintenance and troubleshooting services of airfield lighting circuits in the amount not to exceed \$20,000.00 for the year 2021

#20-263

45. Resolution authorizing a Memorandum of Agreement with Groome Door & Mechanical Systems for all Hangars and T-Hangars door related issues at the Airport in the amount not to exceed \$44,000.00 for the year 2021

DRAINAGE IMPROVEMENTS PROJECT

Project Funded: NJDOT 90%, ECIA 10%

#20-264

46. Resolution authorizing payment to C & S Engineers, Inc., in the amount of \$2,877.28 for engineering services in connection with the construction observation and inspection for the period through 12-4-2020

RUNWAY 4-22 REHABILITATION PROJECT

Project Funded: NJDOT 90%, ECIA 10%

#20-265

47. Resolution ratifying Payment #3 to Paving Materials & Contracting, LLC in the amount of \$252,196.63 for services rendered through November 4, 2020

#20-266

48. Resolution authorizing payment to C & S Engineers, Inc., in the amount of \$34,091.29 for engineering services in connection with the construction observation and inspection for the period through 12-4-2020

FIRE SUPPRESSION SYSTEM PROJECT

Project Funded: ECIA/AIRPORT

#20-267

49. Resolution ratifying Change Order #5 & Final to Star Fire & Safety in the amount of \$9,720.00 for additional services rendered in Hangar/Building I

#20-268

50. Resolution ratifying Payment#4 to Star Fire & Safety Inc. in the amount of \$88,205.14 for services rendered through December 11, 2020

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FINANCE

#51 through #53

M

2nd

ROSS

Dunec

#20-269

51. Resolution accepting a Proposal from Digital Assurance Certification in the amount not to exceed \$4,000.00 for Dissemination Agent Services in connection with ongoing compliance and support for continuing disclosure fillings with EMMA of all ECIA bonds for the year 2021

#20-270

52. Resolution authorizing an Agreement with Galleros Robinson, LLP as Financial Consultant/Program Administrator for the PGLP Program from 1-1-21 to 12-31-21 in the amount of \$24,000.00

#20-271

53. Resolution ratifying payment of charges and expenses of the Authority's \$150,000,000.00 Pooled Government Loan Program, Series 2086

Payments due for PGLP Services

Galleros Robinson LLP	\$ 2,000.00
Program Administrator	
December 2020	

ECIA	\$ 5,000.00
Reimbursement Fee	

Wells Fargo	\$36,588.86
Letter of Credit	
10-1-20 to 12-31-20	

7. ADJOURNMENT

THE NEXT BOARD MEETING WILL BE HELD ON JANUARY 26, 2021 AT 5 P.M.