



Essex County Improvement Authority

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Commissioner Dunec
Commissioner Ross
Commissioner Spiesbach
Commissioner Stanziale
Commissioner Yustein
Chairman Klinghoffer

REGULAR BOARD MEETING

DECEMBER 30, 2019

AGENDA

1. SUNSHINE NOTICE
2. ROLL CALL
3. PUBLIC COMMENTS
4. ACCEPTANCE OF MINUTES

Motion M 2nd-
 #19-37 Dunec Yustein

1. Regular Board Meeting and Executive Session 11-26-19

5. EXECUTIVE SESSION

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6. RESOLUTIONS

Items #1 through 15

ADMINISTRATIVE

M 2nd

Stanziale Dunec

#19-243

1. Resolution adopting the Authority's 2020 Annual Budget and the Capital Budget/Program

#19-244

2. Resolution adopting the Cash Management Plan, pursuant to N.J.S.A. 40A:5-16, for the Year 2020

#19-245

3. Resolution designating Public Agency Compliance Officer (P.A.C.O) for the Authority for the year 2020, pursuant to N.J.S.C. 17:27-3.2

#19-246

4. Resolution adopting Holiday Schedule for the year 2020

#19-247

5. Resolution authorizing an Agreement with Audio Digital Transcription Service, LLC for transcribing and recording services from 1-1-20 through 12-31-20 in the amount of \$10,000.00

#19-248

6. Resolution authorizing a Memorandum of Agreement with Keszi Technologies in the amount of \$5,000.00 for 2020 maintenance of Authority's website including hosting, support, disaster recovery, and portal system

#19-249

7. Resolution authorizing annual renewal of the Agreement with the Morris County Cooperative Pricing Council and a payment of \$1,100.00 for membership fee for 2020

#19-250

8. Resolution authorizing annual renewal of the Agreement with the County of Bergen for Co-Operative Pricing Program for 2020

#19-251

9. Resolution authorizing an Agreement with New Jersey Governmental Services in the amount not to exceed \$10,000.00 for consulting services in connection with a new financial software

#19-252

10. Resolution authorizing purchase of ECIA Insurance Policies: General Liability, Property, Automobile, Umbrella, Equipment Floater, Boiler and Machinery, Cyber, Public Officials and Flood for the period 1-1-20 to 12-31-20

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Items #1 through 15

ADMINISTRATIVE cont.

 M 2nd
Stanziale Dunec

#19-253

11. Resolution ratifying payment to Audio-Digital Transcription Services, LLC for transcription of Board Meeting on 11-26-19

#19-254

12. Resolution ratifying payment of recurring bills (Bill List)

#19-255

13. Resolution ratifying payment to New Jersey Governmental Services in the amount of \$3,350.00 for consulting accounting services rendered through November 30, 2019

#19-256

14. Resolution authorizing Amendment #1 to the 2019 Agreement with Galleros Robinson, LLP in the amount of \$4,200.00 for additional accounting services

#19-257

15. Resolution ratifying payment to MicroShop Systems in the amount of \$5,512.50 for IT services rendered in 2019

Commissioner Ross joined the meeting

CORRECTIONAL FACILITY/CELANESE/ENVIRONMENTAL EXPOSURE

ALL EXPENSES PAID FROM ECIA OPERATIONS ACCOUNT

 M 2nd
Ross Yustein

#19-258

16. Resolution ratifying payment in the amount of \$67,287.30 to Buchanan Ingersoll Rooney, PC for legal services rendered in the month of November 2019

#19-259

17. Resolution ratifying payment in the amount of \$986.00 to Buchanan, Ingersoll & Rooney, PC for services rendered by HydroGeoLogic, Inc.

#19-260

18. Resolution authorizing Amendment #4 to the 2019 Agreement with Buchanan, Ingersoll & Rooney, PC in the amount of \$40,000.00 for additional legal services

#19-261

19. Resolution authorizing an Agreement with Buchanan, Ingersoll & Rooney, PC for legal services in the amount not to exceed \$500,000.00 from January 1, 2020 to December 31, 2020

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Items #20 through 44

AIRPORT

 M 2nd
Dunec Ross

#19-262

20. Resolution authorizing a Memorandum of Agreement with Security 101 for maintenance of security equipment in an amount not to exceed \$18,281.00 for the year 2020

#19-263

21. Resolution authorizing a Memorandum of Agreement with Aurora Environmental, Inc. for annual inspection and maintenance of Diesel and Unleaded Fueling Equipment in an amount not to exceed \$1,750.00 for the year 2020

#19-264

22. Resolution authorizing a Memorandum of Agreement with Kesz1 Technologies in the amount of \$1,500.00 for 2020 maintenance of Airport website including hosting, support, disaster recovery

#19-265

23. Resolution authorizing an Agreement with Galleros Robinson for accounting services in connection with the monthly preparation of the Airport Motor Fuel Tax Returns for the fiscal year 2020 in the amount of \$3,300.00 (\$275.00 per month)

#19-266

24. Resolution authorizing an Agreement with Rachles/Michele Oil Co. for vehicle fuel delivery in an amount not to exceed \$50,000.00 for the year 2020 (State Contract)

#19-267

25. Resolution authorizing a Memorandum of Agreement with Interstate Waste Services for solid waste removal in the amount not to exceed \$5,500.00 at the Airport for the year 2020

#19-268

26. Resolution authorizing a Memorandum of Agreement with Air Power for all electric and HVAC related issues at all Airport buildings and hangars in the amount not to exceed \$40,000.00 for the year 2020

#19-269

27. Resolution authorizing Agreement with Connell Foley in the amount not to exceed \$5,000.00 for legal services in connection with Airport

#19-270

28. Resolution authorizing a Memorandum of Agreement with Arrow Elevator Incorporated for a full maintenance services of the hydraulic elevator at Hangar/Building M in an amount not to exceed \$2,060.00 for the year 2020

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Items #20 through 44

AIRPORT cont.

 M 2nd
Dunec Ross

#19-271

29. Resolution authorizing a Memorandum of Agreement with Thomas J. O'Beirne & Co. for all plumbing related issues at all Airport buildings and hangars in the amount not to exceed \$20,000.00 for the year 2020

#19-272

30. Resolution authorizing a Memorandum of Agreement with S.J. Carney for all roof related issues at all Airport buildings and hangars in the amount not to exceed \$20,000.00 for the year 2020

#19-273

31. Resolution authorizing a Memorandum of Agreement with Gary Kubiak & Son Electric Inc. for electrical maintenance and troubleshooting services of airfield lighting circuits in the amount not to exceed \$20,000.00 for the year 2020

#19-274

32. Resolution authorizing a Memorandum of Agreement with Groome Door & Mechanical Systems for all Hangars and T-Hangars door related issues at the Airport in the amount not to exceed \$40,000.00 for the year 2020

#19-275

33. Resolution ratifying payment to Denville Line Painting Inc. in the amount of \$13,575.65 for striping services at the Airport

#19-276

34. Resolution ratifying payment in the amount of \$12,871.25 to Park Place for snow removal and salt spreading services along access road

#19-277

35. Resolution ratifying payment to Aurora Environmental Inc. in the amount of \$4,170.00 for fuel farms/underground tanks maintenance and repairs

#19-278

36. Resolution ratifying payment to H2M Associates Inc., in the amount of \$759.74 for engineering services in connection with the Underground Storage Tank compliance as per new DEP regulations

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Items #20 through 44

AIRPORT cont.

 M 2nd
 Dunec Ross

#19-279

37. Resolution authorizing Amendment#1 to the Agreement with Air Power Inc.in the amount of \$22,500.00 for additional electric repairs at the Airport

#19-280

38. Resolution authorizing payment to Air Power Inc.in the amount of \$14,429.69 for electrical repairs at the Airport

#19-281

39. Resolution authorizing Amendment#1 to the Agreement with Thomas J. O'Beirne & Co, Inc. in the amount of \$8,169.29 for additional plumbing repairs at the Airport

#19-282

40. Resolution ratifying payment to Thomas J. O'Beirne & Co, Inc. in the amount of \$11,752.69 for plumbing services at Airport

FIRE SUPPRESSION SYSTEM PROJECT

Project Funded: ECIA/AIRPORT

#19-283

41. Resolution authorizing payment to C & S Engineers, Inc., in the amount of \$28,084.86 for engineering services in connection with the Design of the fire protection system in Hangar I and M

RUNWAY 4-22 REHABILITATION PROJECT

Project Funded: NJDOT 90%, ECIA 10%

#19-284

42. Resolution authorizing payment to C & S Engineers, Inc., in the amount of \$1,832.34 for engineering services in connection with the Design from 10-5-19 through 11-15-19

ENVIRONMENTAL PROJECTS -HANGAR 1 AND HANGAR 3

Project Funded: ECIA/AIRPORT

#19-285

43. Resolution authorizing payment to H2M Associates Inc., in the amount of \$1,497.10 for engineering services, site remediation at Hangar 1 Area

#19-286

44. Resolution authorizing payment to H2M Associates Inc., in the amount of \$597.80 for engineering services, site remediation at Hangar 3 Area

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Items #45 through 60

PARKING FACILITY

 M 2nd
Yusteín Ross

#19-287

45. Resolution authorizing Agreement with Connell Foley in the amount of \$50,000.00 for legal services in connection with all legal issues regarding Sportsplex

#19-288

46. Resolution authorizing a Memorandum of Agreement with Precision for equipment maintenance including computer software services at Sportsplex Parking Garage in the amount not to exceed \$14,872.00 for the year 2020

#19-289

47. Resolution authorizing a Memorandum of Agreement with Standard Elevator for elevator maintenance services at Sportsplex Parking Garage in the amount not to exceed \$3,227.16 for the year 2020

#19-290

48. Resolution authorizing a Memorandum of Agreement with PPMG, LLC for general maintenance services including snow removal for the year 2020 in the amount not to exceed \$40,000.00

#19-291

49. Resolution authorizing a Memorandum of Agreement Positive Electric for all electric related issues in the amount not to exceed \$40,000.00 for the year 2020

#19-292

50. Resolution authorizing a Memorandum of Agreement with Hudson Community Enterprises for litter patrol services at the parking facility for the year 2020 in the amount not to exceed \$29,640.00

#19-293

51. Resolution authorizing a Memorandum of Agreement with Precision Technology Solutions for equipment maintenance including computer software services at the Juror parking facility in the amount not to exceed \$16,000.00

#19-294

52. Resolution authorizing a Memorandum of Agreement with Arocho Services for general maintenance services for the year 2020 in the amount not to exceed \$40,000.00

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Items #45 through 60

PARKING FACILITY cont.

 M 2nd
Yustein Ross

#19-295

53. Resolution authorizing a Memorandum of Agreement with Protective Measures System and Fire Safety for fire alarm monitoring for the year 2020 in the amount of \$588.00

#19-296

54. Resolution authorizing a Memorandum of Agreement with Schindler Elevator Corporation for full maintenance service for two Schindler hydraulic passenger elevators in the amount not to exceed \$10,000.00 for the year 2020

#19-297

55. Resolution authorizing Amendment#1 to the 2019 Agreement with PPMG, LLC for garage elevator and stairwells cleaning services and snow removal in the amount of \$10,000.00

#19-298

56. Resolution ratifying payment in the amount of \$1,300.00 to PPMG, LLC for garage elevator and stairwells cleaning services and snow removal on 12-1-19

#19-299

57. Resolution authorizing Amendment#1 to the 2019 Agreement with Arocho Services, LLC for landscaping, elevator, and stairwells cleaning services at the Juror Parking Facility in the amount of \$3,000.00

#19-300

58. Resolution ratifying payment to Arocho Services, LLC in the amount of \$1,600.00 for landscaping, elevator, and stairwells cleaning services at the Juror Parking Facility

#19-301

59. Resolution authorizing Amendment#1 to the 2019 Agreement with Hudson Community Enterprises for litter patrol services at the parking facility in the amount of \$17,940.00

#19-302

60. Resolution authorizing payment to AECOM in the amount of \$51,038.84 for services rendered in connection with the design for juror parking lot site improvements

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FINANCE

 M 2nd
Stanziale Ross

#19-303

61. Resolution accepting a Proposal from Digital Assurance Certification in the amount not to exceed \$4,000.00 for Dissemination Agent Services in connection with ongoing compliance and support for continuing disclosure filings with EMMA of all ECIA bonds for the year 2020

#19-304

62. Resolution authorizing an Agreement with Galleros Robinson, LLP as Financial Consultant/Program Administrator for the PGLP Program from 1-1-20 to 12-31-20 in the amount of \$24,000.00

#19-305

63. Resolution ratifying payment of charges and expenses of the Authority's \$150,000,000.00 Pooled Government Loan Program, Series 2086

Payments due for PGLP Services

Galleros Koh, LLP Financial Consultant December 2019	\$ 2,000.00
Wells Fargo Letter of Credit 10-1-19 to 12-31-19	\$36,588.86

7. ADDITIONAL INFORMATION

A. Report of PGLP Administrator

8. ADJOURNMENT

THE NEXT BOARD MEETING WILL BE HELD ON JANUARY 28, 2020 AT 5 P.M.

Motion M 2nd
#19-38 Dunec Yustein